

CAPITAL PROGRAMME 2017/18 PROGRESS REPORT - AUGUST 2017

APPENDIX A

	Grant Funded	Business Case Approved	Budget for Year	Actual April 17 to August 17	Forecast	Variance (-) = Underspend	Project Manager	Comments
	Y/N	Y/N	£000	£000	£000	£000		
General Expenses								
New Council Offices	N	Y	39	0	39	0	CD	A low cost solution to the fire doors in the civic suite is being investigated. The outcome of this will be reviewed at the next monitoring session however there is a chance that the monies set aside for this solution will not be required. A solution for the canopy at the rear entrance is also being investigated.
Enterprise Document Management (EDM)	N	Y	20	0	20	0	JW	The cost of the EDM software was spread over 5 years at £17k per year of which 2017/18 is year 5. There are also £3k of costs relating to system improvements to bring the software into working condition for its intended use.
Transformation - Welfare Reform	N	N	25	0	0	-25	SJOC	At its April meeting, Programme Board agreed that the project is not to be continued in its current form. It was agreed that the budget be returned and it is proposed that this will be put forward as part of the 2018/19 budget setting process later in the year. Should works be required in the future, a new mandate and business case will be produced.
Telephony Upgrade	N	N	50	0	50	0	SJOC	IVR telephony upgrade has been linked to the proposed CRM project and is therefore on hold and depends on the outcome of the CRM work. A business case will be developed and put forward for approval in Quarter 3.
Committee System	N	Y	10	0	10	0	SE	The project is progressing well with go-live date for the software now expected to be October 2017, at which stage £8.5k will be due. The remaining £2k is a retention payment and will be due two months after the go-live date

TOTAL - GENERAL EXPENSES

144	-	119	-25
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Key to Initials:

CD = Chris Damri

JW = Jim Worley

SJOC = Sarah-Jane O'Connor

SE = Sarah Evans